

# WRIGHTINGTON PARISH COUNCIL

At the **Annual Meeting of the Council** of the Parish of Wrightington held on Monday 20 May 2013 at Mossy Lea Village Hall at 7.30pm the following were present:

Councillors: Mrs J Burton (Chairman), Mr F Hodgkinson, Mr F Johnson, Mr P Gartside and Mr I McRae.

## OPEN FORUM

(At this point in the Meeting members of the public present can report, ask questions, raise issues and make observations on parish matters or items appearing on the Agenda. Reports will also be received from the Police, District and County Councillors if attending – Once open forum is closed the Chairman will only suspend standing orders to allow public participation in extreme circumstances.)

**Public Present:** A number of residents of Mossfields were present as a result of a letter they have received recently detailing the proposed scheme planned by West Lancs. BC to address parking problems. The proposed scheme is not what was promised in previous discussions and, parking provision will not be increased significantly by the proposals provided, only 4 additional parking spaces at the front of the flats (making a total of 6 parking spaces) and the possibility of 2 additional spaces on the existing car park. Letters sent to the residents living opposite on Mossy Lea Road have been completely ineffective and did not state that parking was also not allowed in the cul-de-sac. It was also stressed that as the planned improvements will be funded by the tenants successful funding bid parking provision at Mossfields should only be for 'tenants', rather than home owners as they have access to parking on their purchased site. The tenants also believe that parking should be by permit only, which should be displayed in the parked cars. The original schemes proposed provided 13 or 17 additional parking spaces, using grass screed as the surface, in front of the flats. The Council agreed to inform West Lancs. BC that the proposed scheme is inadequate before plans are submitted and, will suggest a public meeting where tenants' questions can be answered. A number of Borough Council Officers and both ward Borough Councillors will be copied into this response.

The litter bin near the bus shelter on Mossy Lea Road, near the pensioners hall, still needs replacing. There is a large pot-hole in the carriageway, between the gates of Tunley URC and the first house on Mossy Lea Road. Weeds are growing in the gullies on Mossfields car park whilst the gully in the cul-de-sac needs cleaning out.

1. **APOLOGIES** – Were received from Councillor Mr J Clinch (recovering from surgery).
2. **APPOINTMENT OF CHAIRMAN and DECLARATION OF ACCEPTANCE OF OFFICE**

The following Proposal was made:

Councillor Mrs Burton Proposed by Councillor Mr Hodgkinson  
Seconded by Councillor Mr Gartside

The Council voted and it was **RESOLVED:** That Councillor Mrs Burton be elected for a Term of Office terminating on the day of the Annual Meeting of the Parish Council in 2014. (Councillor Mrs Burton signed her declaration of acceptance of office.)

3. **APPOINTMENT OF VICE-CHAIRMAN and DECLARATION OF ACCEPTANCE OF OFFICE**

The following Proposal was made:

Councillor Mr Hodgkinson Proposed by Councillor Mrs Burton  
Seconded by Councillor Mr Gartside

The Council voted and it was **RESOLVED:** That Councillor Mr Hodgkinson be elected for a Term of Office terminating on the day of the Annual Meeting of the Parish Council in 2014. (Councillor Mr Hodgkinson signed his declaration of acceptance of office.)

4. **DECLARATIONS OF INTEREST** – Members were asked to consider any personal/prejudicial interest they may have to disclose in relation to matters under discussion at the Meeting. There were no declarations at this point in the meeting.
5. **ADOPTION OF STANDING ORDERS, FINANCE PAPER AND COUNCILLORS CODE OF CONDUCT TOGETHER WITH VILLAGE HALL CONSTITUTIONS,**

**COMPLAINTS PROCEDURE, PUBLICATION SCHEME, RISK MANAGEMENT PLAN, RISK MANAGEMENT REGISTER, ASSET REGISTER, TRAINING POLICY AND ANNUAL AUDIT PLAN - RESOLVED:** These documents be adopted for the ensuing year and that the Code of Conduct be adopted as applicable to Parish Councils. Councillors must ensure Village Hall Constitutions are referred to during meetings and terms and conditions applied.

**6. TIMETABLE OF MEETINGS FOR 2013/2014 - RESOLVED:** That the following proposed timetable of meetings be accepted:

**2013**

20 May Mossy Lea Village Hall, Mossy Lea Road, Wrightington  
ANNUAL PARISH MEETING 7.00 PM  
ANNUAL MEETING OF THE PARISH COUNCIL 7.30 PM

17 June Appley Bridge Village Hall, Appley Lane North, Appley Bridge - 7.30pm

15 July Mossy Lea Village Hall, Mossy Lea Road, Wrightington - 7.30pm

August No Meeting

16 September Appley Bridge Village Hall, Appley Lane North, Appley Bridge - 7.30pm

21 October Mossy Lea Village Hall, Mossy Lea Road, Wrightington - 7.30pm

18 November Appley Bridge Village Hall, Appley Lane North, Appley Bridge - 7.30pm

16 December Mossy Lea Village Hall, Mossy Lea Road, Wrightington - 7.30pm

**2014**

20 January Appley Bridge Village Hall, Appley Lane North, Appley Bridge - 7.30pm

17 February Mossy Lea Village Hall, Mossy Lea Road, Wrightington - 7.30pm

17 March Appley Bridge Village Hall, Appley Lane North, Appley Bridge - 7.30pm

14 April Mossy Lea Village Hall, Mossy Lea Road, Wrightington - 7.30pm  
(This is the second Monday in April as Easter Monday falls on the third Monday)

19 May Appley Bridge Village Hall, Appley Lane North, Appley Bridge - 7.30pm  
ANNUAL PARISH MEETING 7.00 PM  
ANNUAL MEETING OF THE PARISH COUNCIL 7.30 PM

**7. APPOINTMENT OF COMMITTEES –**

Finance Sub-Committee – All Parish Councillors

Public Rights of Way Sub-Committee – Councillors Mr Hodgkinson, Mrs Burton and Mr Johnson

Planning Liaison Group – Councillors Hodgkinson and Mrs Burton plus any two other Councillors

**8. APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES –**

Appley Bridge/Parbold Quarry Liaison Committee – Councillors Hodgkinson and Clinch.

District Liaison Committee – Chairman, Vice-Chairman and Clerk.

Village Hall Representative – Chairman and Vice-Chairman.

Appley Bridge Community Association – Councillor McRae.

LALC – Chairman, Vice-Chairman and Councillor Clinch.

**9. MINUTES –** The Minutes of the Meeting of the Parish Council held on Monday 15 April 2013 had been circulated in advance of the Meeting, were accepted as a correct record and signed by the Chairman.

**10. UPDATE/PROGRESS WITH ISSUES RAISED AT THE PREVIOUS MEETING**

Wigan Athletic Proposals – It was reported that one of the landowners is now considering selling to the syndicate provided there is a watertight agreement in place against any future building.

**11. CORRESPONDENCE/INFORMATION ITEMS**

Items reported to, and noted by, the Council – no decision required: REPORT 1 – page 5 – ACCEPTED.

Items requiring discussion, observations or action by the Council:

- a) Acknowledgement of receipt of your objections to the proposed diversion of part of public footpath No.5, Wrightington – NOTED.
- b) Copy letter issued to parents at St Joseph’s School re: parking outside school – NOTED.

- c) Further emails received following discussions on the new floor at Appley Bridge Village Hall and the suspension of tap dancing classes from attendees of the April Meeting – NOTED.
- d) Copy of a letter sent to West Lancs. BC regarding the poor state of footways in Wrightington – NOTED, ON FILE.
- e) Notification by the WRAT Pack that the planning application for a wind turbine at Wrights Covert is likely to go before the Planning Committee on 20 June 2013 and a request for someone to speak in support of their objections from the Parish Council – RESOLVED: THE LETTER OF OBJECTION SUBMITTED BY THE CLERK WAS A FULL, DETAILED AND COMPREHENSIVE OBJECTION, REFLECTIVE OF THE PARISH COUNCIL VIEWS ON THIS MATTER TAKING ACCOUNT OF THE LEVEL, EXTENT AND STRENGTH OF OPPOSITION TO THE PROPOSALS BY RESIDENTS IN THE PARISH. THE COUNCIL BELIEVE THAT NOTHING COULD BE ADDED TO THIS WRITTEN RESPONSE AND THAT THERE WOULD BE NO BENEFIT IN A REPRESENTATIVE OF THE PARISH COUNCIL ATTENDING THE PLANNING COMMITTEE MEETING MERELY TO REITERATE THE CONTENTS OF THEIR LETTER. THE PARISH COUNCIL HAS TAKEN THIS POSITION WITH PREVIOUS APPLICATIONS AND INVITATIONS TO SPEAK, SO AS NOT TO COMPROMISE THEIR POSITION FOR OTHER RESIDENTS WHO MAY NOT OBJECT TO PROPOSALS AND, TO ENSURE THAT A PRECEDENT IS NOT SET WITH REGARD TO SPEAKING IN RELATION TO FUTURE PLANNING APPLICATIONS.
- f) Request from West Lancs. Borough Planner for any sustainable transport improvements in our area which may be requested as part of s106 and CIL transport planning contributions in relation to applications for major developments in the Parish – THE COUNCIL WILL SUGGEST ROAD IMPROVEMENTS AT MILL LANE TO ACCOMMODATE DEVELOPMENT AT HERONS WHARF + APPLEY LANE NORTH AT THE JUNCTION WITH SKULL HOUSE LANE + JUNCTION OF CHURCH LANE AND MOSSY LEA ROAD, WRIGHTINGTON.
- g) Consultation on proposed changes to the County Council’s Planning Application validation checklist, associated guidance, and application form relating to Minerals and Waste Developments and associated guidance. Consultation period running from 1 May-12 June. Documents can be viewed/downloaded online – COUNCILLOR HODGKINSON WILL REVIEW THIS DOCUMENT AND REPORT ANY RESPONSE HE MAKES AT THE NEXT PARISH COUNCIL MEETING.
- h) Request for a Donation from Appley Bridge Pensioners Social Club – RESOLVED: A DONATION OF £100.00 WILL BE PLACED ON THE NEXT AGENDA.
- i) Late items received which may require discussion/action/observations – i) Notification that with effect from Friday 15 May 2013 only ballet dancing classes will be held in the Village Hall on Thursday evenings – NOTED. ii) Response from Kim Webber’s assistant at West Lancs. BC to parking problems at Mossfields – THE COUNCIL WILL RESPOND IN LINE WITH DISCUSSIONS IN OPEN FORUM.

## **12. HIGHWAYS AND ENVIRONMENTAL MATTERS**

- All the footways in the Parish, where utility workings have been undertaken, require attention.
- The carriageway is breaking up in front of St Joseph’s Church and the debris is being thrown onto the footway by passing vehicles.
- Councillor Johnson reported that investigations have revealed a blocked pipe which could be causing the flooding on Mossy Lea Road, near Raby Fold Farm. LCC officers are also looking at levelling the culvert near the playing field. The Council has requested a site meeting to discuss this matter in more detail and are disappointed that this has not taken place yet.
- Pot-holes are becoming worse in Skull House Lane and on Appley Lane North.
- Speed bumps breaking up on Mill Lane will be monitored.
- Japanese Knotweed at the following locations need spraying to eradicate – Robin Hood Lane, off Hall Lane at Coalgate Depot, near Rose Cottage on Moss Lane.
- The Clerk will request details of landowners, land adjacent to public footpath No. 21, Moss Lane.

## **13. REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES – Nothing to report.**

14. **ANNUAL NEWSLETTER** – Items for inclusion – Council Financial Statement – concise version of Annual Report – contact details for Councillors and Timetable of Meetings – Village Hall hire - Police details. The format of the Newsletter will remain as an A5 booklet. The Newsletter and the full Annual Report will both be available on the Parish Council website. **DRAFT NEWSLETTER AVAILABLE FOR APPROVAL AT THE JUNE MEETING, FOR DISTRIBUTION FOLLOWING THE JULY MEETING. THE COUNCIL WILL LOOK AT REVIEWING AND UPDATING THE FORMAT FOR FUTURE YEARS, WITH THE POSSIBLE INCLUSION OF ADVERTISEMENTS AND FINDING AN EDITOR.**

15. **PARISH COUNCIL VACANCIES** – RESOLVED: NOTICES FOR VACANCIES, ONE IN MOSSY LEA WARD AND ONE IN APPLEY BRIDGE WARD, WILL BE DISPLAYED IN THE NOTICE BOARDS, CLOSING DATE FOR APPLICATIONS, 15 SEPTEMBER 2013.

## 16. **VILLAGE HALLS**

MOSSY LEA – Cheque for Zumba classes £80. Payment from Craft Classes £35. Confirmation of payment to VH Committee of £150 for use of hall for Polling purposes. Confirmation of request to use village hall for dog training classes which will commence on 31 August 2013.

APPLEY BRIDGE – Update on progress with bids – the Parish Council Capital Bid to West Lancs BC for new radiators in the main hall, entrance and toilets, has been successful. A bid will soon be submitted to VIP for new lights in the main hall, more in keeping with the style of the building. Confirmation that enquiries have been received for use of the hall for yoga classes and keep fit classes. Notification next Village Hall Committee Meeting will take place on Monday 3 June at 8 pm. The Chairman reported that the Dancing teacher has met with the Booking Secretary and Treasurer and, despite stating at the Parish Council Meeting that she had booked the village hall for 15 hours per week, she had produced a schedule of hours that she has actually used the village hall, taking account of holidays, illness and shows. This schedule indicates that the payments received by the Village Hall Committee are equal to the hours of use claimed which was significantly less than the hours booked. The Parish Council are extremely disappointed with this information as they believe that if the village hall was booked for 15 hours payment should have been received for 15 hours as the dancing teacher did not inform the booking secretary at any time that she would not be using the hall for the full 15 hours booked. This therefore meant that the hall could not be booked out for any other use during the 15 hours booked by the dancing teacher, thus resulting in a further loss of income to the Village Hall Committee. The Parish Council, Booking Secretary and Treasurer have always worked on trust and now feel extremely disappointed that this trust has been abused. The majority of the dancing classes will now cease at Appley Bridge Village Hall and will be moved to the Vale Methodist Church Hall. Ballet classes will continue in the Village Hall on Thursdays only. As this is now the case the dancing teacher will be asked to empty the locked room she occupies and return the key as soon as possible or, pay a weekly charge for storage. This action is extremely unfair on other village hall users who may be struggling to continue with classes or meetings due to falling numbers and increasing hire charges. The Dancing teacher will be instructed to attend to Village Hall Committee Meeting on 3 June, along with all Parish Councillors, to explain the anomalies which have arisen during the recent weeks. There is still a considerable amount of rubbish, both inside and outside the village hall, which requires removing. Councillors Mr Hodgkinson and Mr McRae agreed to collect and remove this.

17. **PLANNING** To discuss and make observations on the following applications:

- 1) 2013/0244/FUL Erection of one detached 3 bedroom bungalow. Tunley Moss Stables, Tunley Moss, Wrightington – REFUSED – No need to discuss.
- 2) 2013/0308/FUL Single storey extensions to side and rear. Replacement front porch. 329 Mossy Lea Road, Wrightington – WITHDRAWN – No need to discuss.
- 3) 2013/0373/FUL Erection of detached bungalow. Land adjacent to 372 Mossy Lea Road, Wrightington. **NO OBJECTIONS PROVIDED THE PROPOSALS DO NOT CONSTITUTE INAPPROPRIATE DEVELOPMENT IN THE GREEN BELT.**  
(Case 1336653)
- 4) 2013/0396/FUL Raise height of roof to provide first floor living accommodation including dormer extensions to front. Single storey lounge extensions; porch to front and pitched roof to replace existing flat roof over sun lounge. (Alterations to planning permission 2013/0002/FUL) 13 Finch Lane, Appley Bridge – **NO OBJECTIONS.**  
(Case 133659/  
1336726)

- 5) 2013/0337/FUL Part two storey/part first floor extension to side. 34 Glenside, Appley Bridge.  
(Case 1336667) NO OBJECTIONS.
- 6) 2013/0360/PND Consideration of details for prior approval for the method of demolition of The  
(Case 1336670) Hermitage and the brick barn and proposed restoration of the site. The Hermitage,  
Moss Lane, Wrightington – NO OBJECTIONS.
- 7) 2013/0022/PND Consideration of details for prior approval for the method of demolition of The  
(Case 13366740) Bungalow and proposed restoration of the site. The Bungalow, Wrightington  
Hospital, Hall Lane, Wrightington – NO OBJECTIONS.
- 8) 2013/0343/FUL Erection of agricultural livestock and storage building. Land to the East of  
(Case 1336681) Coopers Lane, Hilldale – NO OBJECTIONS.

**18. LANCASHIRE ASSOCIATION OF LOCAL COUNCILS** - Request for information from Parishes on production of Parish Plans.

**19. ACCOUNTS** - To receive the following list of accounts for Approval:

**For Payment:**

Mr C Taylor	Honorarium to webmaster for website updating/maintenance	£240.00
United Utilities	Water Charges ABVH	£56.20
Mrs C A Cross	Clerk's Salary – Net	£587.23
HM Rev. & Customs	Tax due by Clerk	Nil
D/D E.on	Electricity Charges MLVH	£127.63

**Receipts:**

ABVH Committee	Quarterly Transfer	£4815.00
West Lancs. BC	1st Half Concurrent Grant	£2011.00

RESOLVED: Payment and receipt of the above accounts be approved and, that the Bank Reconciliation up-to 31/3/13, Income & Expenditure Account and Balance Sheet, Financial Statement and Governance Statement on the Annual Return for Audit for the year ending 31 March 2013, presented to the Council by the Clerk, be approved as an accurate statement of accounts for submission to the external auditors.

**20. DATE AND VENUE OF NEXT MEETING**

RESOLVED: That the next Meeting of the Parish Council will be held on Monday 17 June 2013 at Appley Bridge Village Hall at 7:30 pm.

Minutes 1 to 20 will be accepted as a correct record and signed by the Chairman at the Meeting to be held on Monday 17 June 2013.

Members of the Public and Press are welcome to attend

Meeting Closed: 9:45 pm

Chairman:

Date:

**REPORT 1**

- a) 1) Notification permission granted for construction of 11m deep test tank and single storey extension to side of existing building to provide a foyer, office, changing facilities and WC for male and female, store, training pool and plant room. Northern Diver, East Quarry, Appley Bridge.
- 2) Notification permission granted to raise existing forecourt canopy from 4.5m to 5.2m between ground level and underside of canopy. BP Connect, Crow Orchard Service Station.
- b) Confirmation alleged deposit of waste in field at r/o 355 Mossy Lea Road, is being investigated.
- c) Notification from LCC that permission has been granted for installation and operation of a 5mw bio-liquid to power generation facility. Springfield Environment Ltd, Appley Bridge Depot, Appley Bridge.
- d) Notification of road closure from a point 12 metres south of the Woodart Bridge to a point 150 metres north of the Woodart B ridge, Bannister Lane for bridge strengthening works, 3 June-13 Sept, 7am-5pm
- e) Notification Consultation taking place on the Lancs. Fire & Rescue Service Draft Integrated Risk Management Plan 2013-2017, until 16 June 2013.
- f) Info. from CPRE on how to improve travel choices where you live.